**BUILDING CRAFT PROGRAMME 2021-22**

Thank you for expressing an interest in The Prince’s Foundation Building Craft Programme 2021-22. Please read and complete this application form and return it to us with the accompanying documents **by Monday 22nd March 2021, 12noon.**

Prior to submitting your application, please ensure that you read all of the course information at <https://princes-foundation.org/education/building-craft-programme>

The Prince’s Foundation believe that it is crucial to preserve the wisdom and knowledge that embodies many of the traditional building skills which have shaped our historical built environment. As many workers in the sector now reach retirement age it is vital that these skills are passed on to the next generation of master craftspeople. Ensuring that we can continue to restore and conserve our history, but importantly demonstrate the significant role that traditional craft skills can play in creating new spaces and places.

The Building Craft Programme is a full time, 8-month course which gives practical experience in traditional building skills and the opportunity to work towards a Level 3 NVQ in Heritage Skills. Geared towards those with experience in craft areas such as: **stonemasonry, carpentry and joinery, bricklaying, blacksmithing, plastering, thatching, roofing and tiling, painting and decorating**, the Building Craft Programme aims to support the next generation of craftspeople push their skills to the next level.

Applicants should have an interest in developing their craft with a focus towards heritage and traditional methods whilst striking a balance with 21st Century ways of working. The Building Craft Programme aims to highlight the holistic nature of our built environment and as such promotes multidisciplinary learning, providing exposure to elements of architecture, design and a range of craft skills.

The Building Craft Programme is not an entry level programme and to be successful in gaining a place on the course, candidates must have prior experience in their craft area of choice, either via college or onsite working experience.

Applicants must be able to demonstrate at least one of the following:

* NVQ/SVQ Level 2 or 3 or equivalent in a building craft/construction subject from a Centre of Vocational Excellence.
* Qualification in a building craft/construction subject from a recognised authority.
* Significant working experience in their chosen craft/trade area.

**For more information please contact,** Michael Goodger**,** Built Environment Education Manager via email at[Michael.Goodger@princes-foundation.org](mailto:Michael.Goodger@princes-foundation.org)

**PLEASE COMPLETED ALL 6 SECTIONS OF THIS FORM**

1. **PERSONAL DETAILS**

|  |  |
| --- | --- |
| **FIRST NAME** |  |
| **SURNAME** |  |
| **ADDRESS** |  |
| **TELEPHONE (LANDLINE)** |  |
| **TELEPHONE**  **(MOBILE)** |  |
| **EMAIL ADDRESS** |  |
| **DATE OF BIRTH** |  |

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| **WHAT IS YOUR CRAFT / TRADE DISCIPLINE ?** |  |

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| **NATIONALITY** |  |
| **DO YOU REQUIRE**  **A VISA TO STUDY / WORK IN THE UK ?** |  |
| **DO YOU CONSIDER YOURSELF TO HAVE A DISABILITY ?** | Please let us know if there are any reasonable adjustments we can make to assist you in your application or with our recruitment process: |
| **HOW DID YOU HEAR ABOUT THE PROGRAMME ?** |  |

**PLEASE ENSURE YOU HAVE COMPLETED ALL SECTIONS**

1. **TRAINING AND QUALIFICATION**

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| **WHICH COLLEGE/TRAINING PROVIDER, (IF ANY) ARE YOU CURRENTLY ATTENDING ?** |  |
| **WHAT IS THE FULL TITLE OF THE COURSE YOU ARE STUDYING ?** |  |
| **START DATE** |  |
| **END DATE** |  |

**PLEASE LIST ANY QUALIFICATIONS THAT YOU HAVE OBTAINED / COURSES ATTENDED, STARTING WITH YOUR MOST RECENT QUALIFICATION\***

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| --- | --- | --- | --- |
| **DATE TO AND FROM** | **COURSE TITLE /**  **LEVEL OF QUALIFICATION** | **GRADE** | **COLLEGE/TRAINING PROVIDER** |
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**PLEASE ENSURE YOU HAVE COMPLETED ALL SECTIONS**

1. **CAREER HISTORY**

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| --- | --- |
| **NAME AND ADDRESS OF YOUR CURRENT EMPLOYER** |  |
| **HOW LONG HAVE YOU BEEN IN THIS EMPLOYMENT ?** |  |
| **PLEASE LIST YOUR JOB TITLE AND MAIN TASKS AND RESPONSIBILITIES** |  |

**GIVE DETAILS OF RELEVANT PREVIOUS WORK, INCLUDING DATES AND A DESCRIPTION OF WHAT YOU DID IN THIS ROLE\* :**

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| **DATE TO AND FROM** | **NAME AND ADDRESS OF EMPLOYER** | **JOB TITLE - MAIN TASKS AND RESPONSIBILITIES.** |
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**PLEASE ENSURE YOU HAVE COMPLETED ALL SECTIONS**

1. **REASON FOR APPLICATION**

**PLEASE TELL US WHY YOU ARE APPLYING FOR THE PROGRAMME AND WHAT YOU HOPE TO ACHIEVE FROM IT SHOULD YOU BE ACCEPTED.\***

(Max 500 words)

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**\*Continue on separate page if needed**

**WHY DO YOU THINK TRADITIONAL BUILDING SKILLS ARE IMPORTANT IN THE 21ST CENTURY? \*** (Max 250 words)

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**\*Continue on separate page if needed**

**PLEASE ENSURE YOU HAVE COMPLETED ALL SECTIONS**

1. **REFERENCE**

**Please provide a full and complete reference, including the contact details of your referee who must be either a tutor, employer or someone you have worked with in a professional capacity.**

**The referee must be able to vouch for your skills and experience, and provide details including answers to the following questions.**

* How long have you known the applicant, and in what context?
* How do you feel the applicant benefit from the programme, and what skills and abilities do they have that the scheme will build on?

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| **NAME OF REFEREE** |  |
| **ADDRESS OF REFEREE** |  |
| **TELEPHONE** |  |
| **EMAIL** |  |
| **IN WHAT CAPACITY DO YOU KNOW THIS PERSON ?** |  |

**You can ask your referee to send their reference directly to Michael Goodger,** [**michael.goodger@princes-foundation.org**](mailto:michael.goodger@princes-foundation.org) **Alternatively, please ask them to send you the reference and include this with your completed application.**

**Due to the number of applications we receive we cannot approach each referee directly. Please ensure that we receive your reference before the application deadline.**

**PLEASE ENSURE YOU HAVE COMPLETED ALL SECTIONS**

1. **DECLARATION**

**BY SIGNING BELOW, YOU ARE AGREEING TO THE FOLLOWING:**

I hereby certify that all information provided in this application and any attachments is true and complete. I understand that any false information or omission may disqualify me from further consideration, or, if I am successful in gaining a place, may result in my dismissal from the programme if discovered at a later date.

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| **APPLICANTS**  **FULL NAME** |  |
| **APPLINCANTS SIGNATURE** |  |
| **DATE** |  |

**To complete your application, you will need to send the following documents:**

* APPLICTION FORM (All sections completed and signed)
* REFERENCE
* PORTFOLIO OF RELEVANT WORK\*
* COPIES OF ANY RELEVANT ACADEMIC OR PROFESSIONAL CERTIFICATES.

**\*Portfolio’s should contain images of work which demonstrate your level of skill and expertise relevant to the aims of the Building Craft Programme. Please include a description of what each image shows along with any other details you feel are relevant.**

**Please ensure your portfolio is collated into ONE document.**

**Portfolio’s file sizes should not be greater than 20MB.**

**Physical copies of portfolio’s will not be returned.**

**PLEASE SEND YOUR APPLICATION AND ACCOMPANYING DOCUMENTS TO :**

**By email to** Michael Goodger

Built Environment Education Manager

[Michael.Goodger@princes-foundation.org](mailto:Michael.Goodger@princes-foundation.org)

**Or via post to** c/o Michael Goodger

The Prince’s Foundation

Dumfries House

Cumnock

KA18 2NJ

**DEADLINE FOR RECEIPT OF APPLICATIONS IS MONDAY 22ND MARCH 2021,**

**12 NOON. INTERVIEWS WILL TAKE PLACE IN LATE APRIL / EARLY MAY 2021.**

**For more information please contact**

Michael Goodger

Built Environment Education Manager

[Michael.Goodger@princes-foundation.org](mailto:Michael.Goodger@princes-foundation.org)