

BUILDING CRAFT PROGRAMME 2024 - 25

Thank you for expressing an interest in The King's Foundation Building Craft Programme 2024-25. Please read and complete this application form and return it to us with the accompanying documents **by Monday 8th April 2024, 5pm.**

Prior to submitting your application, please ensure that you have downloaded and read the course overview at: <https://www.kings-foundation.org/education/building-craft-programme>

The King's Foundation believe that it is crucial to preserve the wisdom and knowledge that embodies many of the traditional building skills which have shaped our historical built environment. As many workers in the sector now reach retirement age it is vital that these skills are passed on to the next generation of master craftspeople. Ensuring that we can continue to restore and conserve our history, but importantly demonstrating the significant role that traditional craft skills can play in creating new spaces and places.

The Building Craft Programme is a full time, 8-month course which gives practical experience in traditional building skills and the opportunity to work towards a Level 3 NVQ in Heritage Skills. Geared towards those with experience in craft areas such as: **stonemasonry, carpentry and joinery, bricklaying, blacksmithing, plastering, thatching, roofing and tiling, painting and decorating**, the Building Craft Programme aims to support the next generation of craftspeople push their skills to the next level.

Applicants should have an interest in developing their craft with a focus towards heritage and traditional methods whilst striking a balance with 21st Century ways of working. The Building Craft Programme aims to highlight the holistic nature of our built environment and as such promotes multidisciplinary learning, providing exposure to elements of architecture, design and a range of craft skills.

The Building Craft Programme is not an entry level programme and to be successful in gaining a place on the course, candidates must have prior experience in their craft area of choice, either via college or onsite working experience.

Applicants must be able to demonstrate **at least one** of the following:

- NVQ/SVQ Level 2 or 3 or equivalent in a building craft/construction subject from a Centre of Vocational Excellence.

and/or

- Qualification in a building craft/construction subject from a recognised authority.

and/or

- Significant and demonstrable working experience in their chosen craft/trade area.

For more information please contact,

The King's Foundation Education team via email at DH.EDUCATION@KINGS-FOUNDATION.ORG

I. PERSONAL DETAILS

First Name	
Surname	
Address (including postcode)	
Date of Birth	
Telephone (mobile)	
Telephone (landline)	
Email Address	
What building craft / trade do you specialise in?	

Please confirm your right to study and work in the UK.

(Please note you will be required to present proof of ID if selected for the interview stage of the admissions process)

☐ UK Passport Holder

☐ Settled Status / Indefinite Leave to Remain in the UK

☐ Pre-settled Status

Should you require a visa to study or work in the UK, it is important to note that whilst The King's Foundation is a licensed student sponsor, this sponsorship does not extend to those undertaking the Building Craft Programme. Therefore, acceptance onto the Building Craft Programme alone is not sufficient to obtain the appropriate visa.

If you require a visa to work or study in the UK, please contact the Education team prior to applying.

PLEASE ENSURE YOU COMPLETE ALL SEVEN SECTIONS OF THIS FORM

2. TRAINING & QUALIFICATIONS

Please provide details of any training courses that you are currently attending (where applicable)

Course Title	
College / Training provider name and address	
Start date	
End date	

Please provide details of any qualification that you have obtained and/or courses that you have attended that you feel are relevant to the aims and aspirations of the Building Craft Programme. Please start with the most recent first:

Course title / Level of qualification	Training provider	Grade achieved	Start date	End date

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3. EMPLOYMENT / WORKING HISTORY

Please provide details of your current employer

Employer name and address	
Start date	
Please outline your main duties and responsibilities in this role?	

Please provide details of any previous job roles / projects you have been involved in that you feel are relevant to the aims and aspirations of the Building Craft Programme. Please start with the most recent first:

Employer name and address	Job title, including main duties and responsibilities	Duration (from - to)	Reason for leaving

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4. REASON FOR APPLICATION

4a, Why are you applying for the Building Craft Programme and how will gaining a place on the programme support your career progression?

Here we would love to hear about your professional journey so far. Share pivotal moments, past projects, or experiences that highlight your passion for the built environment. Tell us why you see this programme as the next step and how it aligns with your career goals.

(Maximum 300 words)

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4.b How will the development of your skills positively contribute towards the built environment?

This is an opportunity to showcase your understanding of the built environment and highlight any specific areas of expertise or particular interests you wish to pursue. Reflect upon the programmes aims and let us know why you believe you're a strong candidate.

(Maximum 250 words)

4.c What would you like to achieve within the next five to ten years?

In this question, we invite you to share your long-term objectives and the broader vision you have for your craft / trade.

(Maximum 250 words)

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5. REFERENCE

Please provide a full and complete reference, including the contact details of your referee who must be either a tutor, employer or someone you have worked with in a professional capacity. The referee must be able to vouch for your skills and experience, and provide details on the questions below:

IMPORTANT:

Please include your reference below. The King's Foundation will not seek out references on your behalf.

Name of Referee	
Address of Referee	
Email Address	
In what capacity do you now this person?	
<p>Please tell us:</p> <ul style="list-style-type: none">• How long have you known the applicant, and in what context?• How do you feel the applicant would benefit from the programme, and what skills and abilities do they have that you feel the programme will help them build on?	

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6. PORTFOLIO

To support your application, you are required to submit a digital portfolio containing relevant images of work and projects you have been involved in. You may also include other images/examples of work that you feel demonstrates your broader interest in the built environment, e.g. drawings, experience of other craft disciplines etc.

Please ensure that your portfolio adheres to the following guidelines:

- Maximum 10 pages/slides.
- Portfolio contained in **ONE PDF file**. (Please do not send multiple file images, web links etc)
- Your PDF file is **NO GREATER than 20mb**
- **Images are annotated** to show nature of the work, your role, year completed.

Please tick the box below to confirm that you have read the PDF portfolio guidelines.

☐ I have read the above guidelines on submitting a digital portfolio

7. DECLARATION

BY SIGNING BELOW, YOU ARE AGREEING TO THE FOLLOWING:

I hereby certify that all information provided in this application and any attachments is true and complete. I understand that any false information or omission may disqualify me from further consideration, or, if I am successful in gaining a place, may result in my dismissal from the programme if discovered at a later date.

Applicants Full Name	
Applicants Signature	
Email Address	
Date	
<p>To complete your application, you will need to send the following documents:</p> <ul style="list-style-type: none">• APPLICATION FORM (All sections completed and signed)• FULL REFERENCE• PORTFOLIO OF RELEVANT WORK	

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PLEASE SEND YOUR APPLICATION AND ACCOMPANYING DOCUMENTS TO :

Via email to DH.EDUCATION@KINGS-FOUNDATION.ORG

(email preferred)

Please include the following reference in the subject line:

BCP 2024/25 - [YOUR FULL NAME]

Or via post to

c/o Education Office
The King's Foundation
Dumfries House
Cumnock
KA18 2NJ

DEADLINE FOR APPLICATIONS IS MONDAY 8TH APRIL 2024, 5PM.

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EQUAL OPPORTUNITIES

The King's Foundation believes in equal opportunity for all, which is why we want to monitor our student recruitment procedures. The information you give us is kept confidentially, in line with the General Data Protection Regulation (GDPR) 2018. It is best practice for us to ask these questions, but you can choose not to share your details if you so wish. The information provided will not form part of the selection process.

Do you have a disability or learning difficulty?

- ☐ Yes
- ☐ No
- ☐ Prefer not to say

If you have answered Yes, please tick relevant boxes below:

- ☐ Dyslexia
- ☐ Dyspraxia
- ☐ ADHD
- ☐ Autistic Spectrum Disorder e.g. Asperger's
- ☐ Deaf/hearing impairment
- ☐ Blind/partially sighted
- ☐ Long standing illness e.g. Asthma, Epilepsy, Diabetes, HIV, Heart Disease
- ☐ Mental health condition e.g. Depression, Schizophrenia, Bipolar, Anxiety Disorder
- ☐ Physical impairment or mobility issues

Other learning difficulty, disability, impairment or a medical condition not listed above. (Please specify below)
If you clicked on the long-standing illness or mental health condition box please specify details of your condition
Please indicate whether you require any special support/assistance or if there are any considerations The King's Foundation should be aware of with regards to the interview process?

What is your ethnic group?

Choose one option that best describes your ethnic group or background

White

- ☐ English/Welsh/Scottish/Northern Irish/British
- ☐ Irish
- ☐ Gypsy or Irish Traveler

Any other White background, Please describe:

Mixed/Multiple Ethnic Groups

- ☐ White and Black Caribbean
- ☐ White and Black African
- ☐ White and Asian

Any other Mixed/Multiple ethnic background, please describe

Asian/Asian British

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- ☐ Indian
- ☐ Pakistani
- ☐ Bangladeshi
- ☐ Chinese

Any other Asian background, please describe

Black/African/Caribbean/Black British

- ☐ African
- ☐ Caribbean

Any other Black / African / Caribbean background, please describe

Other Ethnic Group

- ☐ Arab

Any other Ethnic Group, please describe

- ☐ Prefer not to state ethnic group

Gender

- ☐ Male
- ☐ Female
- ☐ Prefer not to say

Prefer to self-describe as:

Do you have caring responsibilities? Please tick all that apply:

- ☐ None
- ☐ Primary carer of a child/children (under 18)
- ☐ Primary carer of disabled child/children
- ☐ Primary carer of disabled adult (18 and over)
- ☐ Primary carer of older person/people (65 and over)
- ☐ Secondary carer (another person carries out the main caring role)
- ☐ Prefer not to say

How did you hear about the Building Craft Programme?

- ☐ Recommended by a teacher at my school/college/training course
- ☐ Recommended by a member of staff from The King's Foundation
- ☐ Recommended by an alumnus of The King's Foundation
- ☐ Recommended by a member of my family or a friend
- ☐ Social Media – Facebook
- ☐ Social Media – Instagram
- ☐ Social Media – Twitter
- ☐ Online Listing
- ☐ Printed Advert

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