

Prince's Foundation

Privacy Policy

The Prince's Foundation want everyone to feel confident and comfortable with how any personal information will be looked after or used. This privacy policy sets out how we collect, use and store your personal information.

The Privacy policy cover the following

1. Who we are
2. Where we collect information from
3. What information we collect and why
4. How we use the information that we collect
5. How we will update your information
6. Sharing of Data
7. Accessing, updating or deleting your information.
8. Use of Cookies
9. How we keep your data safe
10. How long do we store your data for
11. Contact us
12. Further information

1 Who we are

The Prince's Foundation is a charity that operates throughout the UK to support people create community through building sustainable housing, regenerating neighbourhoods and teaching traditional craft skills. The Prince's Foundation operate Dumfries House as a visitor attraction which operates as a trading subsidiary. This operates to generate income to invest profits from this into the charity. This subsidiary is wholly owned and operated by the Charity. Any information that we collect may be used by both entities.

Both our Charity and Trading company are registered as Data Controller's with the information Commissioners Office under the General Data Protection Regulations

The Princes Foundation	Z2075819
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Dumfries House Trust and Trading Limited	Z2075819
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2 Where we collect information from?

We collect the information in the following ways

When you interact with us directly.

We may obtain personal information from you when you enquire about events or courses, for example you complete an online booking form for a tour of Dumfries House Estate, register for our mailing list, or make a donation.

Information from third parties

We may also receive information about you from third party sites like Eventbrite that we use for organising events. We will only use information given to us by these sites if you have given them consent for your information to be passed onto us. You should check their privacy policies when you provide any information to understand how they will process your information. Once we have received this information it will be covered under their privacy policy as well as the originating third party.

Information that we get from your use of our website and services

We collect information from you on the page that you view on our sites and the information that your request on our websites.

Information in the public domain

We may obtain some information from publicly available sources such as Local Authority websites, for example school head teacher contacts, social media.

3 What information we collect and why

We process personal information to enable us to provide education and support services to our students and staff; advertising and promoting the Prince's Foundation and the services we offer, undertaking research and fundraising; managing our accounts and records and providing outreach and open programme activities to our clients/customers.

The types of personal information that we collect may include

Title, gender date of birth

Your contact details including social media details

Contact preferences

Your IP address location, browser type and information on how you interact with our website

Your bank and credit card details in line with payment card industry standards

Any other information provided by yourself to the Prince's Foundation

4 How We use the information we collect

Direct Marketing through email and post depending upon consent given

If you have booked an event with us or bought tickets for tours or events, then we will use your information to send you promotional materials for future events and notifications of what is happening within The Prince's Foundation.

If you have applied in one of The Prince's Foundation Courses then we will use your information to run, develop and evaluate the Prince's Foundation education programs.

Provide you with services, products or information that you have asked for as well as information about other services, products or information that may be of interest to you where you have consented to being contacted.

Keeping in contact with former alumnus

5 How we will update your information

Data is continuously reviewed to ensure that your data records are as accurate as possible and we always welcome any update to changes in your details.

6 Sharing of Data

We never sell off data to external organisations. Data could be passed to third parties who are working on behalf of the Prince's Foundation. Any relationship that is entered into will be done so following a formal agreement. The companies that we would use would be suppliers of our marketing and promotional information.

Should we merge with any other organisation to form a new entity then your data may be transferred to the new entity.

7 Accessing, updating or deleting your information.

Under the General Data Protection Regulation 2016/679 you have a right to request a copy of the information that we hold about you. If you would like a copy please [Email](#)

We want to make sure that all your personal data is kept up to date. You may ask us to correct or remove information that you think is inaccurate.

If you do not want to receive any further information about the Prince's Foundation and would like your details removed from the mailing list please let us know by [Email](#)

8 Use of cookies

Currently we do not use cookies within our website

9 How do we keep your data safe

We have in place robust systems of management for both physical and electronic management of data and information. Any online forms are encrypted and our network is protected and monitored. All external companies are managed and reviewed on a regular basis and comprehensive checks are carried out on them before contacts are awarded.

Despite all of our precautions no data transmission over the internet can be guaranteed to be 100% secure. So, whilst we will always strive to protect your personal information, we cannot guarantee the security of any information which you disclose to us and so wish to draw your attention that you do so at your own risk.

10 How long do we store your data for

We will hold your information for as long as it is necessary for the relevant activity. If you require that we stop sending you marketing materials, we will still keep your personal information to ensure that we can keep our marketing preferences. We will not keep information that we do not need.

11 Contact

Contact us by [Email](#)

12 Further Information

General Data Protection Regulation 2016/679

The Privacy and Electronic Communications Regulations 2003

Data Protection Act 2018

Policy Updated 26th March 2019